A. Ritualistic Opening
B. Adoption of Agenda
C. Approval of the Minutes
   1. Regular Chapter Meeting – September 11, 2021
D. Recognitions
   1. Welcome of Visitors
   2. Birthdays
   3. Deltaversaries
   4. Soror in the Spotlight
E. Officer Reports
   1. Corresponding Secretary
   2. Financial Secretary
   3. Treasurer
   4. President
F. Risk Management Chapter Training
G. Standing Committee Reports
   1. Fundraising
   2. Nominating
   3. Program Planning and Development
      i. Physical and Mental Health
H. Announcements
I. Adjournment
J. Ritualistic Closing

Next Meeting: November 13, 2021 – Virtual Chapter Meeting

Mission Statement: Delta Sigma Theta Sorority, Inc. is an organization of college educated women committed to the constructive development of its members and to public service with a primary focus on the Black community.
A. RITUALISTIC OPENING
The Chapter meeting of the Tri-County (MD) Alumnae Chapter was held virtually. The meeting was called to order at 10:17 a.m. by Soror President, Tracy Jones and there was a quorum present. Soror Treesa Elam-Resplass provided an inspirational word, scripture (Psalm 119:160) and a prayer.

B. ADOPTION OF THE AGENDA
A motion was made by Soror Roberta Berry and seconded by Soror Sequaya Tasker to adopt the agenda with the noted changes: Under Section D - Recognitions, removed “Soror in the Spotlight”.

VOTE: In Favor: 60 (100%), Oppose: 0 (0%). Motion Adopted.

C. APPROVAL OF THE MINUTES
Minutes from the June Chapter Meeting on June 12, 2021 were approved as written.

D. RECOGNITIONS
Soror Kapreece James welcomed our new Chapter members (Soror Tippi Hampton, Soror Latasha Kindrick, and Soror Teresa Wyatt) and provided reflections on the Jewel Fellowship. On behalf of the Membership Services Committee, Soror Elaine Hardee welcomed two visiting sorors. Sorors celebrating birthdays during the month of August and September were recognized. There were no sorors celebrating their Deltaversary during the month of August or September.

E. OFFICER REPORTS

CORRESPONDING SECRETARY- Soror Shaquisha Bishop
Soror Shaquisha Bishop presented an informational report. The correspondence for the Chapter was reviewed to include member dues, fundraising proceeds from Double Good, a donation request from Leonardtown Volunteer Rescue Squad, correspondence from the IRS, bank statements, thank you cards from Soror Pamela Jackson and Soror Janee Johnson, and a payment returned from Columbia Alumnae Chapter.

FINANCIAL SECRETARY- Soror Karen Brown
Soror Karen Brown presented an informational report. The report summarized income received for the periods of June 1, 2021 – June 30, 2021; July 1, 2021 – July 31, 2021; and August 1, 2021 – August 31, 2021. As of June 30, 2021, there were 159 financial members; as of July 31, 2021, there were 133 financial members; and, as of August 31, 2021, there were 133 financial members. Dues payments are being accepted for Fiscal Year (FY) 2021 - 2022. Members can remit payment via the PayPal link located in the Members Only Section of the Chapter website under Forms/Templates or the Chapter’s mailbox at P.O. Box 1956, Leonardtown, MD 20650-1956. If you have not paid your membership dues for next fiscal year, please note the $10 late fee and $15 or $30
reinstatement fee have been waived. The Financial Secretary’s report will be filed for audit.

TREASURER - Soror Kimberly Robinson

Soror Kimberly Robinson presented an informational report. The report summarized the Chapter’s income, disbursement activities and bank balances for all accounts for the periods of June 1, 2021 – June 30, 2021; July 1, 2021 – July 31, 2021; and August 1, 2021 – August 31, 2021. An external audit was completed in August and the report will be distributed at the October meeting. The audit opinion was unqualified, and we did not receive any management letter comments. The revenue for July and August consisted of member dues and a $1,000 seed grant the chapter received for the Social Action Program. The Treasurer’s reports will be filed for audit.

PRESIDENT - Soror Tracy Jones

Soror President presented an action report. LOCAL UPDATES: Meeting Locations for the 2021-2022 Sorority Year: As of July 1, 2021, Delta’s Sigma Theta’s ban on in-person chapter meetings, programs, social gatherings, and community service projects has been lifted, with the condition that you must adhere to your local and state government guidelines. We are continuing to review the availability and affordability of space for chapter meetings, programs, and social gatherings. Based upon where things are headed with new COVID variants and no success of securing available space for Executive Board and Chapter meetings, a recommendation is being made to continue to meet virtually through January 2022, with a review of COVID conditions and space availability at that time. Appointments for 2021-2022: For the 2021-2022 sorority year, there was an appointment of Soror Jossie Washington as Sergeant-at-Arms, and Soror Nicole Cooksey as Co-Chair for the Information and Communications Committee, along with Soror Bernadine Stallings. If you are interested in serving as the Assistant Sergeant-at-Arms, Chair for the Emergency Response Committee, or Co-Chair for the Economic Development Committee, please send your qualifications to tcmdacreports@gmail.com, no later than September 27, 2021. Committee Sign-Up for the 2021-2022: Financial members of the chapter for the 2021-2022 sorority year, may sign-up for any of the chapter’s committees. The sign-up link will be posted in the Weekly News and will run through September. Chapter Caucus: We will caucus as a chapter in mid to late October to discuss which candidates we will support. Please take some time to visit: http://deltasigmatheta.informz.net/z/cjUucD9taT0xMDE3OTA5NSZwPTEmdT0xMDIyNTg2OTc4OTc2/index.html. There is also a shared Google folder that chapter members can visit to view campaign emails sent to the chapter at: https://drive.google.com/drive/folders/1cXAWcoSQEDAABxcdslH6LcgUECaFWGF?usp=sharing.

Local Activities/Reminders:

- September 8, 2021 – Voter Registration Training available through our partnership with the League of Women Voters Calvert County (LWVCC). This virtual training starts at 6:30 p.m. and lasts about 30 minutes. You do not have to be a resident of Calvert County to attend this training. Please note that this training will certify you until the 2024 Election. You can sign up for any of these training opportunities by visiting the LWVCC website at https://www.lwvcalvert.org/upcoming_events.
- September 18, 2021 – Adopt-a-Road – Parking Lot Z on the campus of St. Mary’s College of Maryland – 47645 College Drive – St. Mary’s City, MD 20686 – 8:45 a.m. – 10:00 a.m.
• September 18, 2021 – Sisterhood Welcome Back Fellowship
• September 25, 2021 – Government & You – Social Action Committee
• September 28 & 29, 2021 – Webinar conducted by the Policies and Procedures Committee – Proposed Amendments to the Constitution and Bylaws – 55th National Convention – 7 p.m. for both sessions.
• October 2, 2021 – Mind, Body, and Spirit Yoga Session – 10 a.m.
• October 9, 2021 – Risk Management Chapter Training
• October 9, 2021 – New Member’s Orientation – 1:30 p.m. – 3:30 p.m.
• October 16 & 23, 2021 – Youth Program Orientation
• October 29, 2021 – WANTED 911: Stuffed Toys Collection

**REGIONAL UPDATES: Grow with Google – September 15, 2021 – 7 p.m.**:
Google officially launched their Grow with Google (GWG) Black Women Lead Initiative earlier this year to provide 100,000 Black women with career development and digital skills training by 2022. Delta Sigma Theta is one of six organizations selected to partner with Google for this initiative. Delta is committed to training 20,000 Black Women across all seven regions by May 2022. TCMDAC’s GWG Leads will provide training to not only our chapter but within the region as well. Our GWG Leads are Soror Nicole Cooksey, Soror Treesa Elam-Respass, Soror Tara Oglesby, and Soror Bernadine Stallings. Please save the date for a Grow with Google Kick-Off Session on Tuesday, September 15, 2021, at 7 p.m. This session is for all Chapter Presidents, Chapter Vice Presidents for Programs, and our Chapter’s Grow with Google Leads.

**Chapter Presidents Round Up:**

On Thursday, August 19, 2021, Soror Rosie Allen-Herring, Eastern Regional Director held a Chapter Presidents Round Up to give updates for the 2021-2022 sorority year. Meeting highlights:

- Compliance deadline – August 31, 2021; compliance letters sent to chapters on September 1, 2021; Cease and Desist letters sent to chapters on September 2, 2021.
- Grow With Google – Tasked with Improving Digital Skills of African American Women
- Risk Management - Regional Risk Management Update/Review – September 8, 2021 - 7 p.m.
  - September 28, 2021 – Due date for Progress Monitoring Form
- Social Action – Chapters will continue to send the Request Form for Social Action activities/programs. A change to the approval process is forthcoming.
- Virtual Candidate Forum – To be hosted by the National Nominating Committee on September 16 & 19, 2021.
  - States, Regions, and Chapters are not allowed to host candidate forums. Candidates can attend chapter meetings and should be invited; only allowed to speak/introduce themselves; not allowed to answer questions; not allowed to display materials (whether at an in-person or virtual meeting). Candidates should only be invited to scheduled chapter meetings or call meetings, not Executive Board Meetings or meetings that do not require the requisite notice to chapter members.
- Chapter Websites – A review should be conducted for compliance with current Delta Technology Guidelines.
- Resource Guide – A Resource Guide was provided outlining regional contacts and will be made available to the chapter in the members only section of our website.
- Chapter Liability Insurance Fees – Increase effective next fiscal year. For 101-250 members, the cost is $1,000 and is payable January 1 – March 30, 2022.
• September 23, 2021 – Virtual Career Fair hosted by the National Nominating Committee.
• October 1, 2021 – Virtual Regional Awards and Recognition Night.
• March 26, 2022 – Regional Day of Service.

**Eastern Region Ritual and Ceremonies Committee – Member Profiles:** The Eastern Region Ritual and Ceremonies Committee has requested that Chapter’s update their member profile forms to include pertinent information related to the Omega Omega Ceremony. The current member profile form used by the Chapter does not capture that information. Each member is being asked to complete a new member profile form that will include Omega Omega Ceremony information. The Heritage and Archives, Membership Services, and Ritual and Ceremonies Committees will collaborate to ensure all members have completed this form. To date, we have received less than half of the chapter’s participation. The link to complete the form will be provided in the Weekly News through the month of September. Please let Soror President know if you have made plans with another Chapter to conduct your Omega Omega Ceremony.

**Eastern Region Programs/Activities/Webinars:**
• September 8, 2021 – Regional Risk Management Webinar – 7 p.m. – Required audience – Chapter Presidents, Vice Presidents, Risk Management Coordinators, Youth Initiative Co-Chairs, and all Co-Chairs of chapter committees who intend to include youth participants in chapter programming for the 2021-2022 Sorority Year.
• September 15, 2021 – Grow with Google Webinar – 7 p.m.
• September 17, 2021 – Call for International Awareness articles. Complete the JotForm at: International Awareness & Involvement (IAI) (jotform.com).
• October 1, 2021 – Virtual Regional Awards and Recognition Night.
• October 15, 2021 – Deadline for donations for DESTINATION 22! – Link and more information will be provided in the Weekly News.

**NATIONAL UPDATES:**

**Campaign Central:** The National Nominating Committee has launched Campaign Central – an online hub for members to learn more about the slated candidates seeking Grand Chapter offices or national committee positions. All members are welcome to visit each candidate’s informational page, campaign material, and campaign websites. As a reminder, campaign material must not be posted on social media. **Updates on Sorority COVID-19 Policies – Message from the National President Beverly E. Smith – August 17, 2021:** CHAPTER MEETINGS: On Thursday, June 3, the National President provided an update on the Sorority’s operating status, which included the notice that beginning July 1, 2021, chapters would be permitted to resume in person meetings, programs, social gatherings, and community service projects. Chapters may choose to conduct face-to-face meetings, virtual meetings, or a combination of the two formats. For example, you may alternate meeting formats monthly, bimonthly (every other month), or quarterly. What is NOT permitted at this time are hybrid chapter meetings; that is, in-person meetings that are live-streamed to chapter members not present. While we are considering trialing a hybrid model, that is not an option now. Additionally, the question on whether or not a chapter can require its members to either be vaccinated and/or wear a mask to attend face-to-face chapter meetings has come up. After researching this with our Legal Department, the answer is yes, a chapter may require its members to be vaccinated and/or wear a mask to meetings. This decision should not be made by a single individual but by either the chapter’s Executive Board or a chapter’s majority vote based on their Executive Board recommendation. This is not an official policy but a local chapter decision, just as
the guideline for the 55th National Convention is a singular event decision based on current circumstances. YOUTH PROGRAMS: Based on the current state and unpredictability of Covid-19 and its variants and at the recommendation from the Risk Management Subcommittee, all chapters are required to continue conducting virtual only youth programming until further notice. MEMBERSHIP INTAKE: The Fall 2021 Membership Intake Process will move to a mixed model with some activities, like the PPP Days, remaining virtual while other activities will have the option of remaining virtual or be conducted face-to-face. Our National Scholarship and Standards Committee will provide more details at a later date. 55th NATIONAL CONVENTION: Registration for the 55th National Convention will be open until August 31, or until capacity is reached. Proof of full vaccination will be required to be able to pick up your registration credentials. Without proof of full vaccination, you will be unable to attend the 55th National Convention. Headquarters is working with the convention center management and other Divine Nine organizations that have safely held large-scale conventions to ensure that we have best practices in place for your safety and sense of well-being. Additional information about our developing plans and safety precautions are underway and will be provided in the coming weeks. As a general rule, Soror Smith strongly encourages you to wear a mask in ALL indoor settings regardless of vaccination status to prevent unintentional spread among attendees, as we know even fully vaccinated persons can become infected and asymptomatically spread the virus. She further encourages you to continue wearing masks in public gatherings, especially where vaccination status is not known as the current relaxation from the CDC is based on an honor system. When convening in-person, please ensure that there is sufficient space to social distance and otherwise comply with all applicable laws and CDC guidelines.

National Programs/Activities/Webinars:
- September 12 – November 12, 2021 – Early Bird Workshops – see the INFORMZ message dated September 4, 2021, for a listing of the full schedule of workshops.
- September 16, 2021 – Virtual Candidate Forum – 9 p.m.
- September 19, 2021 – Virtual Candidate Forum – 9 p.m.
- September 30, 2021 – Deadline to submit applications for the National Program Planning and Development Committee 55th National Convention Program Awards.
- November 5-6, 2021 – Virtual Voting Delegates Level 3 Sessions.

REPORT RECOMMENDATION A: Soror President recommended that the chapter continue to meet virtually for both Executive Board and Chapter meetings through January 2022, with a review of COVID conditions and space availability at that time.

MOTION A: Soror Lucinda Jefferson moved that the Chapter approve meeting virtually for both Executive Board and Chapter meetings through January 2022, with a review of COVID conditions and space availability at that time. The motion was seconded by Soror Kaprece James.

VOTE A: In Favor: 65 (98%), Opposed: 1 (2%). Motion adopted.
REPORT RECOMMENDATION B: Soror President recommended that sorors attending in-person meetings be required to be vaccinated and/or wear a mask.

MOTION B: Soror Lucinda Jefferson moved that the Chapter require sorors attending in-person meetings be required to be vaccinated and/or wear a mask. The motion was seconded by Soror Edith Washington.

VOTE B: In Favor: 66 (100%), Opposed: 0 (0%). Motion adopted.

F. STANDING COMMITTEE REPORTS

EMERGENCY RESPONSE - Soror Laurina Cardoso
Soror Laurina Cardoso provided a presentation on fall safety tips, specifically the benefit of having a family emergency plan and what to do in the event of a tornado.

INTERNAL AUDIT- Soror Dina Porter
Soror Dina Porter presented an informational report on behalf of Soror Aisha Tyus, Internal Audit Chair. Overview and Scope: The Internal Audit Committee conducted a review of the chapter’s financial records for the 4th quarter audit for FY 2020-2021, which covers the period of April 1, 2021 through June 30, 2021. The review included 25% validation of disbursements for the period, 50% validation of receipts and deposits for the period, 100% validation of membership dues, validation of all bank balances, validation that all account balances have been reconciled, assurance of the presence of expenditure documentation, assurance of adherence to budget line items, assurance of adherence to separation of fiduciary responsibilities, audit PayPal and all other electronic payments and receipts in accordance with mandates set forth in the National Internal Audit Manual. Summary of Findings: During the 4th quarter of the 2020-2021 sorority year, the Internal Audit Committee identified two findings. An initial error of improperly allocating dues resulted in one member’s dues being submitted to National Headquarters before being deposited by the Chapter which led to another member’s dues not being submitted to National Headquarters in accordance with the Constitution and Bylaws requirement of 30 days from receipt. The Committee also found a disbursement voucher missing a required approval signature. All calculations have been reconciled and balances as of June 30, 2021 are accurately reflected in the financial records. Recommendations: Verify that funds received are not submitted to National Headquarters prior to the funds being deposited by Chapter. National Dues must be submitted within 30 days of receipt. The 30 days begins after the full amount owed has been received by the financial secretary and deposited by the treasurer. Per Fiscal Officer’s Manual, all disbursements must be supported by an approved voucher with original receipts. Vouchers are approved by a committee chair and the president. The Internal Audit Committee has no additional recommendations for the fiscal officers during the 4th Quarter Audit report. Overall Opinion: After review by the Chapter’s Internal Audit Committee, it has been determined that the chapter has satisfactory financial internal controls for the 4th quarter, but the review does not support the utilization of these controls. A copy of the detailed audit report has been provided for the chapter’s records.
MEMBERSHIP SERVICES – Soror Elaine Hardee
Soror Elaine Hardee presented an informational report. **2021-2022 TCMDAC Sorority Year Sisterhood Welcome Back Fellowship, September 18, 2021, 3 p.m.– 6 p.m. (Martini’s Restaurant & Lounge):** The Membership Services Committee will host their Welcome Back Meet and Greet Luncheon at Martini’s Restaurant and Lounge located at 10553 Theodore Green Blvd, White Plains, MD 20695. This will be a Delta casual attire affair. They are asking that sorors wear red and/or to represent our illustrious sorority. The cost for the event will be $40 per soror. The menu includes an entree choice of Prime Rib with a baked potato and green beans, Chicken Marsala with mashed potatoes and asparagus, or Salmon with pasta and baby carrots. Face masks are mandatory to attend this event. A sign-up sheet link will be emailed after today’s Chapter meeting. Please sign up by Wednesday, September 15, 2021.

**ALCOHOL AND ILLEGAL DRUG USAGE POLICY:** A short synopsis taken from the Hot off the Press – April 2017; Sorors are encouraged to review the entire Alcohol and Illegal Drug Usage Policy and our Protocol and Traditions Manual. This policy applies to all chapters, sorors, and members (financial and non-financial) of Delta who attend or sponsor any activity or event that reasonably could be characterized as a chapter event by an outside observer (“event” or “activity”) whether the event is a formal event or an informal, social gathering. Members, sorors, and the chapter shall comply with the letter and the spirit of the policy. There are 24 areas that must be adhered to. No member or soror shall post a video or pictures of herself or others drinking or handling alcoholic beverages while wearing Delta paraphernalia. In addition, SORORS SHOULD REFRAIN FROM WEARING the marks, insignia or symbols in casinos, nightclubs, bars, or any establishment while consuming alcohol that is open to the public.

**2021-2022 TCMDAC New Member Orientation October 9, 2021, 1:30 p.m. - 3:00 p.m. (Virtual via Zoom):** The Membership Services Committee will host a New Members Orientation via Zoom for all sorors who have joined our chapter for the 2021-2022 sorority year. If you are a new member who has not attended this orientation, please email Membership Services at Membersvcstcmdac@gmail.com. This orientation will provide information that will acclimate new members to the chapter policies and procedures, chapter committees, and leadership. A sign-up link will be placed in the Weekly News during the week of September 19, 2021. Please sign up by October 2, 2021, to ensure you receive timely information about this event.

NOMINATING – Soror Tara Oglesby
Soror Tara Oglesby provided a presentation on leadership principles, specifically leadership values, leadership behaviors, leadership styles. A one-page document on broad leadership principles, i.e., communication, leadership styles, etc., will be provided to chapter members after the September Chapter meeting.

PHYSICAL AND MENTAL HEALTH – Soror Bertha White
Soror Bertha White presented an informational report. **DELTACare- (Re)Commit to Wellness/ Red S.H.O.E (Self-care, Healthy Options, and Exercise) Challenge:** Before we can commit to better wellbeing, we must first self-reflect and take inventory of behaviors we need to Stop doing, Start doing, and Continue doing for optimal wellness. The Physical and Mental Health (PMH) Committee is promoting a healthy Delta, mind, body, and spirit, as an essential act of survival and sustainability for chapter sorors. To support sorors on their journey to improved self-care, the three question STOP-START-CONTINUE Personal Inventory Google Form can be found at the link below or check the Weekly News. Your responses will also help the PMH to create programs and activities that are useful and suitable for chapter members. Please complete and submit the inventory ([https://bit.ly/PMHDeltaCareInventory](https://bit.ly/PMHDeltaCareInventory)) by September 18, 2021. **Mind, Body, and Spirit Yoga Class:** The PMH continues to promote acts of self-care with a 60-
minute Live Stream Yoga class on October 2, 2021, tentatively scheduled for 10 am. Registration information and link will be published in the Weekly News and the chapter’s social media platforms. **WANTED: STUFFED TOYS FOR 911:** On October 29, 2021, the PMH Committee will continue to raise awareness of domestic violence and violent crimes involving children across our service areas. This year our efforts will be extended to St. Mary’s County as well as Calvert and Charles County. We are asking sorors and community members to join as we promote fewer destressing interactions, as law enforcement addresses children involved in trauma situations. Location and additional information will be forthcoming and will be published in the Weekly News and the chapter’s social media platforms.

**PROGRAM PLANNING AND DEVELOPMENT – Soror Lucinda Jefferson**

Soror Lucinda Jefferson presented an action report.

### 2021-2022 Revised Activities & Calendar - Arts and Letters

<table>
<thead>
<tr>
<th>Activities</th>
<th>Proposed Date</th>
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<tbody>
<tr>
<td>Red Pages Book Club</td>
<td>January/February 2022</td>
</tr>
<tr>
<td>Drive-In Movie</td>
<td>October 2, 2021</td>
</tr>
<tr>
<td>Chapters Beyond Books</td>
<td>November 2021 – May 2022</td>
</tr>
<tr>
<td>National Arts and Letters Red Carpet Events</td>
<td>TBD</td>
</tr>
<tr>
<td>Arts and Literary Café</td>
<td>March 5, 2022</td>
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<tr>
<td>Crimson Curtain Call: Sponsor an Artist</td>
<td>April 16, 2022</td>
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### 2021-2022 Revised Activities & Calendar – Community Outreach

<table>
<thead>
<tr>
<th>Activities</th>
<th>Proposed Date</th>
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<tbody>
<tr>
<td>MLK Day of Service</td>
<td>January 17, 2022</td>
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<tr>
<td>Regional/Chapter Day of Service**</td>
<td>March 26, 2022</td>
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**Collaboration with PMH**

### 2021-2022 Revised Activities & Calendar – Economic Development

<table>
<thead>
<tr>
<th>Activities</th>
<th>Proposed Date</th>
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<tbody>
<tr>
<td>Women in Business Directory – Update</td>
<td>December 30, 2021</td>
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<tr>
<td>Financial Webinar</td>
<td>January 6, 2022</td>
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<tr>
<td>Dress for Success – Drop-off</td>
<td>March 5, 2022</td>
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<tr>
<td>Dress for Success – Part II Job Readiness Workshop</td>
<td>March 19, 2022</td>
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<tr>
<td>Financial Forum</td>
<td>April 30, 2022</td>
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### 2021-2022 Revised Activities & Calendar – Fundraising

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<thead>
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<th>Activities</th>
<th>Proposed Date</th>
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<tbody>
<tr>
<td>Sponsorship Donations</td>
<td>Throughout 2021 - 2022</td>
</tr>
<tr>
<td>Virtual Day Party with a Purpose</td>
<td>September 2021</td>
</tr>
<tr>
<td>Virtual Deltathon</td>
<td>October – December 2021</td>
</tr>
<tr>
<td>Valentine’s Day Raffle</td>
<td>January – February 2022</td>
</tr>
<tr>
<td>Mother’s Day Double Good Popcorn Sale</td>
<td>April 2022</td>
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### 2021-2022 Revised Activities & Calendar – International Awareness and Involvement

<table>
<thead>
<tr>
<th>Activities</th>
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<tbody>
<tr>
<td>World AIDS Day Townhall</td>
<td>December 1, 2021</td>
</tr>
<tr>
<td>I Can Fly High Donations</td>
<td>January 1, 2022 – March 12, 2022</td>
</tr>
<tr>
<td>International Cooking Competition</td>
<td>February 26, 2022</td>
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<tr>
<td>International Sustainability Plan</td>
<td>March 12, 2022</td>
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<tr>
<td>International Women’s Day</td>
<td>March 12, 2022</td>
</tr>
<tr>
<td>Women’s Prayer Guide</td>
<td>March 2022</td>
</tr>
<tr>
<td>Red Flower Code Project Donations</td>
<td>April 1, 2022 – June 11, 2022</td>
</tr>
<tr>
<td>International Tea Day – Bingo Party</td>
<td>May 14, 2022</td>
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<tr>
<td>Embassy Tour</td>
<td>May 2022</td>
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### 2021-2022 Revised Activities & Calendar – Physical & Mental Heath

<table>
<thead>
<tr>
<th>Activities</th>
<th>Proposed Date</th>
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<tbody>
<tr>
<td>(Re)Commit to Wellness Challenge</td>
<td>2021 – 2022 – Sorority Year</td>
</tr>
<tr>
<td>Monthly Support and Resource List</td>
<td>2021 – 2022 – Sorority Year</td>
</tr>
<tr>
<td>Yoga Class/Self Care Virtual</td>
<td>October 2, 2021</td>
</tr>
<tr>
<td>Breast Cancer/Domestic Violence Awareness Month</td>
<td>October 9, 2021</td>
</tr>
<tr>
<td>Wanted: Stuffed Toys for 911 Donation Drive</td>
<td>October 29, 2021</td>
</tr>
</tbody>
</table>
American Heart Association (National “Wear Red” Day) | February 5, 2022
---|---
TCMDAC Support the Girls** | March 26, 2022
Mental Health Awareness Month | May 14, 2022
5K/Run/Walk/Health Fair*** (Charitable Partner – American Diabetes Association) | June 4, 2022

**Regional Day of Service  
***Collaboration with Fundraising

**RECOMMENDATION:** Soror Lucinda Jefferson recommended that the Chapter approve the revised 2021-2022 Chapter calendar.

**MOTION:** Soror Lucinda Jefferson moved that the Chapter approve the revised 2021-2022 Chapter calendar. The motion was seconded by Soror Roberta Berry.

**VOTE:** In Favor: 64 (100%), Opposed: 0 (0%). **Motion adopted.**

**G. CUSTODIAN OF PROPERTIES – Soror Christienne Warren**

Soror Christienne Warren presented an informational report on behalf of Soror Revel Battle, the Chapter’s Custodian of Properties. **Storage Unit Update:** Thank you to everyone who participated in the storage unit clean out on June 19, 2021. Every box, container, and item in the unit was inspected and, in some instances, purged. There was no evidence of any unwanted visitors in any of the properties. **Requesting, Returning and Storing Properties:** When requesting items from the storage unit, please send an email to custodian@dstricountymd.org with at least three days’ notice. Please do the same when returning items. There will be a sign out sheet in the unit that sorors are asked to sign/initial acknowledging receipt and return of properties. Please have robes, tablecloths, curtains etc., dry cleaned before returning them. When bringing items to place in storage, those items must be “storage unit ready”. For example, when bringing items from youth programs to the storage unit, you must remove all applications from three-ring binders and place them in a catalog envelope (no larger than 10” L x 13” H), marked with the contents of the envelope, and the date of disposition. Please review our Chapter’s Policies and Procedures, Article VII: Record Retention and Destruction Policy, or the Chapter Management Handbook in the Records Management Matrix section for more details on the disposition date. These items will be place in a secured cabinet within the unit. Examples: “Scholarship Information – SY 2021-2022 – Disposition – 5 Years SY 2026-2027” “EMBODI – Applications – SY 2021-2022 – Disposition – 5 Years SY 2026-2027” All items that do not contain personal information must also be “storage unit ready” and secured in plastic storage bins.

**MEMBERSHIP INTAKE (MIT)**

Soror Elaine Hardee provided remarks as well as a justification as to why the Chapter should proceed with membership intake, such as:

- Concerns regarding our virtual position were raised during an Executive Board meeting and Soror Hardee believes that this position can be somewhat convoluted with the fear of uncertainties or personal biases of wanting potential candidates to experience what we did during our own MIT process. Soror Hardee feels this is unfair and selfish to withhold potential candidates from being a part of our sisterhood and making a significant difference during a time where we need their social, political and community leadership the most. To void applicants and
potential candidates of this opportunity strictly on the fear of them not having a “traditional” process is just wrong.

- The Chapter has lost 13 percent of our membership during this 2020-2021 sorority year. Unfortunately, we currently navigate between only 60-65 percent of active membership engaged at our meetings and even less in our programmatic efforts. If our current year membership numbers are a reflection of what is to come, we could be under 100 members by sorority year 2023.

**MOTION:** Soror Elaine Hardee moved that the Chapter proceed with a vote to conduct membership intake for the spring 2021-2022 sorority year. The motion was seconded by Soror Sequaya Tasker.

**VOTE:** In Favor: 29 (45%), Opposed: 35 (55%). **Motion failed.**

**REVISED MOTION:** Soror Elaine Hardee moved that the Chapter proceed with a vote to vote to conduct membership intake for the 2021-2022 sorority year.

**VOTE:** In Favor: 33 (46%), Opposed: 38 (54%). **Motion failed.**

**H. ANNOUNCEMENTS**

- The Information and Communications Committee provided the updated chapter passwords for the 2021-2022 Sorority Year. Soror should have received a text message for the I&C Committee with the new passwords
  - The password for the Chapter Roster and any other non-financial documents (where applicable) the numbers are changed to 21.22.
  - The password for the financial documents (Treasurer, Financial Secretary, Internal Audit reports) the numbers are changed to 21/22.
- If you have trouble accessing TCMDAC’s Member’s Only page, send a request for a password reset to Soror Bernadine Stallings via email at Communications@dsttricountymd.org. You should receive your reset within 48-72 hours.
- The Chapter Leadership Roster, Member Roster, Resource Guides, etc. can be found on the Chapter website under Members Only ▶ Resources.
- Forms for Proposed Amendment Changes, Announcements and Dues can be found on the Chapter website under Members only ▶ Forms/Templates.
- Chapter Chairs/Co-Chairs, be sure to check your email for the Jotform link for the Meeting/Event request form.
- The Policies and Procedures Committee will conduct two sessions to review the proposed amendments to the Constitution and Bylaws to be voted on during the 55th National Convention. Please send an email to TCMDACPandP@gmail.com by Saturday, September 18, 2021, if you would like to attend one of the sessions.
  - Sessions will be held on September 28th and September 30th, 2021 at 7:30 p.m.
- Congratulations to Soror Yonelle Moore Lee who has been selected to participate in the 2nd Cohort of the Delta Pearl Program.
- Congratulations to Soror Deidra Sorrell for being crowned Mrs. Black International Ambassador in Nassau, Bahamas, in addition to that honor, she received the Women’s Empowerment and Photogenic Award at the pageant.
Congratulations to Soror Ashleigh Phillips for being selected by the National President and Social Action Commission to participate in the Delta Redistricting Cohort for the State of Maryland.

Congratulations to Soror Kaprece James and Stella’s Girls who has been selected to provide mentoring services to the residents of Charles County.

I. ADJOURNMENT

There was no further business to come before the chapter.

MOTION: Soror Roberta Berry moved to adjourn the September 11th Chapter meeting. The motion was seconded by Soror Karen Brown.

VOTE: In Favor: 53 (96%), Oppose: 2 (4%). Motion Adopted.

J. RITUALISTIC CLOSING

The meeting was closed in due form and adjourned at 12:27 p.m.

LaShawn Moore
Recording Secretary

Date of Approval
COMMITTEE / OFFICE: Corresponding Secretary

COMMITTEE CHAIR / OFFICER: Shaquisha Bishop

REPORT GIVEN BY: Shaquisha Bishop

MEETING: Chapter Meeting

DATE: October 9, 2021

PURPOSE/NATURE OF REPORT: Information

REPORT A: Correspondence

<table>
<thead>
<tr>
<th>Date</th>
<th>Received From</th>
<th>Type of Mail</th>
<th>Notes/Subject</th>
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<tr>
<td>9/9/2021</td>
<td>Soror</td>
<td>X</td>
<td>Member Dues</td>
</tr>
<tr>
<td>9/9/2021</td>
<td>Soror</td>
<td>X</td>
<td>Member Dues</td>
</tr>
<tr>
<td>9/9/2021</td>
<td>Soror</td>
<td>X</td>
<td>Member Dues</td>
</tr>
<tr>
<td>9/9/2021</td>
<td>Community Bank</td>
<td>X</td>
<td>Correspondence</td>
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<tr>
<td>9/9/2021</td>
<td>Extra Space Storage</td>
<td>X</td>
<td>Correspondence</td>
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<tr>
<td>9/9/2021</td>
<td>Nicole DeLoach</td>
<td>X</td>
<td>Campaign Correspondence - Candidate for Alumnae</td>
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<td>Strauss &amp; Associates, PA</td>
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<td>External Audit for 2020-2021</td>
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<tr>
<td>9/9/2021</td>
<td>Bank of America</td>
<td>X</td>
<td>Bank Statements (4)</td>
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<td>9/9/2021</td>
<td>Arena Stage</td>
<td>X</td>
<td>2 Postcards - Shows for 2021-2022</td>
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<tr>
<td>9/18/2021</td>
<td>Soror</td>
<td>X</td>
<td>Member Dues</td>
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<tr>
<td>9/18/2021</td>
<td>Interest Letter</td>
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<td>Membership Interest</td>
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</table>
REPORT FINANCIALS: None

REPORT RECOMMENDATIONS: None

This ends the report of the Corresponding Secretary.

Shaquisha Bishop, Corresponding Secretary.
COMMITTEE / OFFICE: President

COMMITTEE CHAIR / OFFICER: Tracy L. Jones

REPORT GIVEN BY: Tracy L. Jones

MEETING: Chapter Meeting

DATE: October 9, 2021

PURPOSE/NATURE OF REPORT: Information

LOCAL UPDATES:

REPORT A: Appointments for 2021-2022
If you are interested in serving as the Assistant Sergeant-at-Arms, Co-Chair Arts and Letters Committee, or Co-Chair for the Economic Development Committee, please send your qualifications to tcmdacreports@gmail.com, no later than October 18, 2021.

REPORT B: Chapter Caucus – Tuesday, October 19, 2021 – 7:30 p.m.
TCMDAC’s Virtual Chapter Caucus will take place on Tuesday, October 19, 2021, at 7:30 p.m. As a chapter we will review the slated candidate’s and decide which candidates TCMDAC will support during the 55th National Convention. The National Nominating Committee has launched Campaign Central – an online hub for members to learn more about the slated candidates seeking Grand Chapter offices or national committee positions. All members are welcome to visit each candidate’s informational page, campaign material, and campaign websites. As a reminder, campaign material must not be posted on social media.

Visit Campaign Central located on the National Website – Members Area: Main – National Nominating Committee – Campaign Central.

There is also a shared Google folder chapter members can visit to view campaign emails sent to the chapter at: https://drive.google.com/drive/folders/1cXAWcoSQEDAABxcddsh6LcgUCEaFWGKF?usp=sharing

REPORT C: Local Activities/Reminders

- October 2, 2021 – Mind, Body, and Spirit Yoga Session – 10:00 a.m.
- October 9, 2021 – Risk Management Chapter Training
- October 9, 2021 – New Members Orientation – 1:30 p.m. – 3:30 p.m.
- October 16 & 23, 2021 – Youth Programs Orientation
- October 19, 2021 – Chapter Caucus for 55th National Convention – 7:30 p.m.
- October 29, 2021 – WANTED 911: Stuffed Toys Collection
REGIONAL UPDATES:

REPORT A: Eastern Region Programs/Activities/Webinars
- October 1, 2021 – Virtual Regional Awards and Recognition Night.
  - Registration Link: [Meeting Registration - Zoom](#)
- October 15, 2021 – Deadline for donations for DESTINATION 22! – Link and more information is provided in the Weekly News.
- March 26, 2022 – Regional Day of Service.

NATIONAL UPDATES:

REPORT A: National Programs/Activities/Webinars
- November 5-6, 2021 – Virtual Voting Delegates Level 3 Sessions.

REPORT FINANCIALS: None.

REPORT RECOMMENDATIONS: None.

This ends the report of the President.
Tracy L. Jones, President
TRI-COUNTY (MD) ALUMNAE CHAPTER
DELTA SIGMA THETA SORORITY, INC.
COMMITTEE/OFFICER’S REPORT

COMMITTEE / OFFICE: Fundraising Committee

COMMITTEE CHAIR / OFFICER: Chrystal Henderson, Chair

REPORT GIVEN BY: Chrystal Henderson, Chair

MEETING: Chapter Meeting

DATE: October 9, 2021

PURPOSE/NATURE OF REPORT: Action

REPORT A: Summary of Current SY21/22 Approved Fundraising Events

1) Sponsorship Donations (partnerships with other committees and programs)
2) Jan-Feb 2022: Valentine’s Day Raffle
3) Apr 2022: Mother’s Day Double Good Popcorn Sale
4) May 2022: Bowling Party (if in-person events allowed by this time)
5) Jun 2022: 5K Event Sponsorship Donations (partnership with Physical & Mental Health Committee (Specific event details will be included in a future PMH report)
6) Allocations: 50% to Chapter programs, 35% to scholarships, 10% to FY22/23 Fundraising seed money, and 5% to FY22/23 Chapter operating budget

REPORT B: SY21/22 Additional Proposed Fundraising Events

1) Crimson & Cream Holiday Party
   a. Date/Time: 4 December 2021, 8-12 pm
   b. Location: The Jaycee’s (Waldorf, MD)
   c. Ticket Price: $65
   d. Food/Beverage: Plated dinner, 2 cash bars
   e. Entertainment: DJ
   f. Purpose: Toy drive for Toys for Tots
   g. Additional Fundraising: 50/50 Raffle
   h. Allocations: 50% to Chapter programs, 35% to scholarships, 10% to FY22/23 Fundraising seed money, and 5% to FY22/23 Chapter operating budget
   i. Projected Financials:

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Proposed Budget</th>
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<tbody>
<tr>
<td>DJ</td>
<td>$ 300.00</td>
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<tr>
<td>Food</td>
<td>$4,500.00</td>
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<tr>
<td>Cash Bar</td>
<td>$ 300.00</td>
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<tr>
<td>Insurance</td>
<td>$ 200.00</td>
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<tr>
<td>Gaming License</td>
<td>$ 25.00</td>
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<tr>
<td><strong>Proposed Total Expenses:</strong></td>
<td><strong>$5,325.00</strong></td>
</tr>
<tr>
<td>Potential Revenue</td>
<td></td>
</tr>
<tr>
<td>Sales (150 tickets x $65)</td>
<td>$9,750.00</td>
</tr>
</tbody>
</table>
50/50 Raffle ($5/ticket x 100 people x 2 tickets x 50%) | $ 500.00
---|---
**Proposed Total Revenue:** | **$10,250.00**
---|---
**Profit** | **Total Profit:**
---|---
| **$4,925.00**

---

2) **Jazzy Jeans & Pearls Brunch**
   a. Date/Time: 29 Jan 2022, 12-3 pm
   b. Location: The Fire House (Hollywood, MD)
   c. Ticket Price: $65
   d. Food/Beverage: Buffet (w/designated servers), 2 cash bars
   e. Entertainment: Jazz Band
   f. Purpose: Spring Semester school supplies for one Title 1 school per county
   g. Additional Fundraising: Valentine’s Day Raffle on-site sales
   h. Allocations: 50% to Chapter programs, 35% to scholarships, 10% to FY22/23 Fundraising seed money, and 5% to FY22/23 Chapter operating budget
   i. Projected Financials:

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Proposed Budget</th>
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<tr>
<td>Jazz Band</td>
<td>$1,600.00</td>
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<tr>
<td>Food</td>
<td>$4,500.00</td>
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<tr>
<td>Cash Bar</td>
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<tr>
<td>Insurance</td>
<td>$200.00</td>
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**Proposed Total Expenses:** $6,600.00

<table>
<thead>
<tr>
<th>Potential Revenue</th>
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<tbody>
<tr>
<td>Sales (150 tickets x $65)</td>
</tr>
<tr>
<td>Raffle ($10/ticket x 50 people)</td>
</tr>
</tbody>
</table>

**Proposed Total Revenue:** $10,250.00

<table>
<thead>
<tr>
<th>Profit</th>
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<tbody>
<tr>
<td><strong>Total Profit:</strong></td>
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</tbody>
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**REPORT C: Updated SY21/22 Projected Fundraising Totals (Target = $20,000.00)**

<table>
<thead>
<tr>
<th>Event</th>
<th>Projected Profit</th>
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<tbody>
<tr>
<td>Crimson &amp; Cream Holiday Party</td>
<td>$4,925.00</td>
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<tr>
<td>Valentine’s Day Raffle</td>
<td>$4,476.00</td>
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<tr>
<td>Jazzy Jeans &amp; Pearls Brunch</td>
<td>$3,650.00</td>
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<tr>
<td>Mother’s Day Popcorn Sales</td>
<td>$17,600.00</td>
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<tr>
<td>Bowling Tournament &amp; Party</td>
<td>$3,450.00</td>
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<tr>
<td>5K Event</td>
<td>$6,790.00</td>
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</tbody>
</table>

**Total Projected Profit:** $40,891.00
REPORT FINANCIALS: None

REPORT RECOMMENDATIONS:

1) The Fundraising Committee recommends that the Executive Board approves the SY21/22 Crimson & Cream Holiday Party and allocations as presented in Report B.
2) The Fundraising Committee recommends that the Executive Board approves the SY21/22 Jazzy Jeans & Pearls Brunch and allocations as presented in Report B.

MOTION:

1) By direction of the Fundraising Committee, I move that the Executive Board approves the SY21/22 Crimson & Cream Holiday Party as presented in Report B.
2) By direction of the Fundraising Committee, I move that the Executive Board approves the SY21/22 Jazzy Jeans & Pearls Brunch and allocations as presented in Report B.

This ends the report of the Fundraising Committee.

Chrystal Henderson, Chair
COMMITTEE / OFFICE: Physical and Mental Health Committee

COMMITTEE CHAIR / OFFICER: Lucinda Jefferson, Chair

REPORT GIVEN BY: Bertha L. White, Co-Chair

MEETING: Chapter Meeting

DATE: October 9, 2021

PURPOSE/NATURE OF REPORT: Informational

REPORT A: DELTACare – (Re) Commit to Wellness/Red S.H.O.E. (Self-Care, Healthy Options and Exercise Challenge)

Due to low chapter participation, access to the DELTACare Personal Inventory has been extended to October 31, 2021. The Personal Inventory is a tool, used to encourage chapter sorors to consider your own physical and emotional wellness by answering three questions:

1. What habits do I want to stop?
2. What habits do I want to start?
3. What habits do I want to continue in order to achieve better health?

- The Personal Inventory DOES NOT ask for your name. However, your answers will be used to guide the Committee in developing activities that are relevant, suitable, and promote optimal wellness for all chapter sorors.
- The PMH Committee is accountable for your responses and recognizes them as confidential information.
- The link to access the Personal Inventory is listed below and in the Weekly News, for your convenience. https://bit.ly/PMHDeltaCareInventory

REPORT B: WANTED STUFFED TOYS FOR 911

Save the date! On Friday, October 29, 2021, the PMH Committee will host our annual New Stuffed Toys Donation Drop-off/Fundraiser, in partnership with Buffalo Wild Wings (BWW), Lexington Park. Stuffed toys can be dropped off from 4:00 p.m. to 8:00 p.m. However, BWW has committed to donating 10% of proceeds for the day to TCMDAC. Funds will be used to purchase additional items for donations if needed, chapter scholarships and programs.

The purpose of this event is to raise awareness of domestic violence and violent crimes involving children across our service areas. Donated stuffed toys will be delivered to Calvert, Charles, and St. Mary’s County Sheriff’s Offices, to assist law enforcement in creating less distressing interactions with children involved in traumatic situations.
Buffalo Wild Wings is located at:
46370 Lexington Village Way
Lexington Park, MD 20653

Additional information will be available in the Weekly News and our social media platforms. Chapter sorors are strongly encouraged to volunteer for this event by emailing Soror Bertha White at pmhtcmdac@gmail.com.

REPORTFINANCIALS: None.

REPORTRECOMMENDATIONS: None.

This ends the report of the Physical and Mental Health Committee.
Bertha L. White, Co-Chair
WANTED

STUFFED TOYS FOR 911

DONATION DRIVE / FUNDRAISER

Please donate new stuffed animals to benefit Calvert, Charles, & St. Mary’s County children affected by domestic violence and violent crimes.

Dine in during the drop-off or anytime during the day. A portion of the proceeds will support our Scholarships & Programs. Please alert your server you are supporting the Stuffed Toys for 911 Fundraiser.

OCTOBER 29, 2021
4:00 P.M. - 8:00 P.M.

Buffalo Wild Wings
46370 Lexington Village Way
Lexington Park, MD 20653